

December 17, 2018  
COUNCIL MEETING

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Apollo Borough Municipal building council chambers.

Present: Council members John Kautz, Diane Bradshaw, Ashley Stiffy, Dennis Gabrielli, and John Steele, were present. Nancy Walker and Dylan Foster were absent. Solicitor Tim Miller was present. Mayor Virostek was present. Borough Manager was present.

Public Comments: None

*Engineering Report:* A report was received from the engineer for council's review.

*Solicitor's Report:* At 7:05 PM a motion was made by Diane Bradshaw, and seconded by Ashley Stiffy to enter into an executive session to discuss personnel. Motion passed unanimously.

At 7:25 PM a motion was made by Denny Gabrielli, and seconded by Diane Bradshaw, to return to regular session. Motion passed unanimously.

A motion to approve a DeBemardo pay invoice in the amount of \$494.00 from Christopher Gabriel in the amount of \$114.00. A second motion was made by Dylan Foster and seconded by Nancy Walker to pay the solicitor's invoices totaling \$498.75. Motion passed unanimously.

*Approval of Minutes:* A motion was made by Diane Bradshaw and seconded by Denny Gabrielli, to approve the minutes from December 6, 2018. Motion passed unanimously.

*Finance Committee Report  
John Kautz Chairman*

*A motion was made by John Kautz and seconded by Diane Bradshaw directing the Borough Manager to advertise for a part-time Borough Manager at the December 6, 2019 meeting. Motion passed unanimously.*

*Council President John Kautz has submitted the following:  
I hereby appoint the following people to an ad hoc committee for the purpose of interviewing and presenting to Apollo Borough Council for their consideration persons for the positions of Solicitor, Meter Enforcement and Borough Manager/ Secretary. The committee should request a council meeting to act on such candidates as soon as suitable persons are available: John Steele, chairperson, Ashley Stiffy and Nancy Walker. They are to obtain resumes, conduct interviews and make recommendations to Council. The motion was made by John Kautz and seconded by Diane Bradshaw to determine if a bank can be appointed to serve as Treasurer. The motion passed unanimously.*

*A motion was made to approve the 2019 proposed budget of \$511,901 by Diane Bradshaw and seconded by John Steele. Motion passed unanimously.*

*A motion was made to adopt the 2019 Tax Ordinance by Ashley Stiffy and seconded by Diane Bradshaw. Motion passed unanimously.*

*A motion was made to pay Solicitor invoice of \$494.00 by Ashley Stiffy and seconded by Diane Bradshaw. Motion passed unanimously.*

*A motion was made to pay invoice for Cafardi \$340.00 by Ashley Stiffy and seconded by Denny Gabrielli. Motion passed unanimously.*

A motion was made to appoint Ed Opst as the 2019 Auditor with a 3 year agreement by John Steele and seconded by Ashley Stiffy. Motion passed unanimously.

A motion was made to advertise for part-time Borough Manager/Secretary/Treasurer by Ashley Stiffy and seconded by John Steele. Motion passed unanimously,

*Mayor's Report: A report was given by Mayor Cindee Virostek.*

*Borough Manager Report:*

*Planning Committee Report*

*Public Works & Streets Committee Report*  
Nancy Walker - Chairman

*Public Safety & Public Service Committee Report*  
Diane Bradshaw - Chairman

*Property Committee Report*  
Dennis Gabrielli - Chairman

Approval of items for payment as follows (MTD December 2018):

Garbage Fund - \$7883.39  
General Fund (includes payroll) - \$44,144.29  
Liquid Fuels Fund - \$15474.60  
Sewer Fund - \$14,365.59  
Sewer Separation Fund - \$2,395.03  
Parking Fund - \$241.59  
Total - \$84,504.49

A motion was made by Diane Bradshaw, and seconded by Ashley Stiffy, to pay all bills, including payroll. The motion passed unanimously.

A motion was made by Ashley Stiffy, and seconded by Denny Gabrielli, to adjourn the meeting. Motion passed unanimously.

  
John Kautz  
Council President

  
Cynthia McDermott  
Borough Manager