

April 25, 2019
COUNCIL MEETING

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Apollo Borough Municipal building council chambers.

Present: Council members John Kautz, Diane Bradshaw, Ashley Stiffy, John Steele, Mark Tarle and Nancy Walker were present. Mayor Virostek, Engineer and Secretary/Treasurer were present. Solicitor was absent.

Public Comments:

- Bonnie Kautz and Karen Skroupa offered to gift the First United Church of Christ at 212 S. 2nd Street to Apollo Borough for their municipal building.
- Steve Shipman discussed ongoing problem he is having from the knotweed encroaching his property from the alley on 10th Street.
- Jeremy Manners from Shriners Caravan 13 presented a \$500 donation to Apollo Borough to get a new spring rider for the playground at the Grove.

At 7:22 PM an Executive Session for personnel was motioned by Diane Bradshaw and seconded by Mark Tarle.

At 7:43 a motion was made to come out of executive session by Ashley Stiffy and seconded by Nancy Walker.

Solicitor's Report: Absent

A motion was made by Nancy Walker and seconded by Ashley Stiffy to pay Solicitor invoices. Motion passed unanimously.

Engineering Report:

- Public Works/Streets Committee to provide date and time to meet with MAWC RE: Apollo River Crossing at S. 4th and S. Warren Street.
- A list of blighted properties was presented to review for Land Bank.

A motion was made by Nancy Walker and seconded by Ashley Stiffy to pay Olsen Invoices. Motion passed unanimously.

Approval of Minutes: A motion was made by Ashley Stiffy and seconded by Nancy Walker, to approve the minutes from March 28, 2019. Motion passed unanimously.

Secretary/Treasurer Report:

- Discussion of a Money Market account to accrue interest for mills to repair roads.
- Presented a Comcast phone & internet system to save money and have more reliable phone service. Comcast will conduct a 60 day trial period for the borough's approval.
- Boundary & Annexation Survey for U.S. Census Bureau needs to be completed and mailed.

A motion was made by Nancy Walker and seconded by Mark Tarle to open a money market account for mils to repair roads. Motion passed unanimously.

A motion was made by John Steele and seconded by Nancy Walker to have Comcast provide new phone system with the 60 day trial. Motion was passed unanimously.

A motion was made by Nancy Walker and seconded by Mark Tarle to have the Secretary/Treasurer complete and mail the Boundary & Annexation Survey form for the U.S. Census Bureau.

Mayor's Report: A report was given by Mayor Virostek.

Personnel/HR Committee Report: John Steele – Chairman

- Chairman is still working with solicitor to complete the Borough Handbook.

Public Works & Streets Committee Report: Nancy Walker – Chairman

- Major sewer blockage due to kitchen grease. It completely blocked the line. A letter was mailed to restaurant owners regarding disposal of kitchen grease.

A motion was made by Nancy Walker and seconded by Diane Bradshaw to plant the time capsule by the Leonard Miller Memorial/Christmas Tree area. Motion passed unanimously.

Public Safety & Public Service Committee Report: Diane Bradshaw – Chairman

- A Date for the Time Capsule needs to be scheduled.
- Part-time Police Officer contract is completed and signed.
- Lions Club bench donation in memory of Harold Geiger was delivered.
- Plaques need to be ordered for donated trees.

Property & Planning Committee Report: Ashley Stiffy – Chairman

- A check has been donated from Shriners (Caravan 13) for spring rider in the Grove playground.
- Property/Planning will continue to work with the engineer on bids for DCED Grant.

Finance Committee Report: John Kautz Chairman

Finance Committee Report

Approval of items for payment as follows (MTD March 2019):

Garbage Fund – \$7598.00

General Fund (includes payroll) – \$28,010.83

Liquid Fuels Fund – \$4019.65

Sewer Fund – \$5,552.14

Sewer Separation Fund - \$2,395.03

Parking Fund – \$302.84

Total – \$47,878.49

A motion was made by Nancy Walker and seconded by Diane Bradshaw to pay all bills including payroll. The motion passed unanimously.

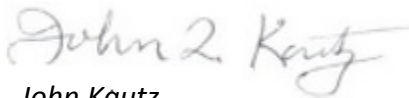
At 8:54 PM a motion to go into 2nd executive session for personnel was made by Ashley Stiffy and seconded by Nancy Walker. Motion passed unanimously.

At 9:10 PM a motion was made by Ashley Stiffy and seconded by Nancy Walker to come out of executive session. Motion passed unanimously.

A motion was made by Nancy Walker and seconded by Diane Bradshaw to appoint Chad Gradwell to fill the empty seat on council. Motion passed unanimously.

A motion was made by John Steele and seconded by Nancy Walker to pay to have the Apollo Borough property by the river cleared for costs not to exceed \$9000.00.

At 9:15 PM a motion was made by Ashley Stiffy and seconded by Mark Tarle to adjourn the meeting. Motion passed unanimously.



John Kautz
Council President



Deanna Shupe
Borough Secretary/Treasurer