

**July 25, 2019**  
**COUNCIL MEETING**

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Apollo Borough Municipal building council chambers.

Present: Council members John Kautz, Diane Bradshaw, Ashley Stiffy, John Steele, Mark Tarle, Chad Gradwell and Nancy Walker were present. The Mayor, Engineer and Solicitor were present. The Secretary/Treasurer was absent.

**Public Comments:**

- Denise Flickinger asked about the Borough's consideration on the church that was gifted to them.
- Sherry Miller said she lives near #3 Fire Hall and would like a "Do Not Enter" sign placed on Hose House Alley or arrows on the street. Drivers are going the wrong way.
- Mike Mollick discussed issues with storm water run-off on Terrace Avenue. He said a normal rain storm fills up his basement. It runs over the bump on the drain instead of going into the drain. He requested creating extra drains between Terrace and Park Avenue to try and solve this issue. There were no curbs from sewer project.

At 7:15 PM a motion was made by Chad Gradwell and seconded by Mark Tarle to enter into an executive session to discuss personnel. Motion passed unanimously.

At 8:21 PM a motion was made by John Steele and seconded by Diane Bradshaw to return to regular session. Motion passed unanimously.

A motion was made by John Steele and seconded by Nancy Walker to accept the church pending the final details and negotiations. Roll call vote: John Kautz – yes; Chad Gradwell – yes; Ashley Stiffy – no; Nancy Walker – yes; Diane Bradshaw – yes; John Steele – yes; Mark Tarle – yes. Motion passed by majority.

A motion was made by John Steele and seconded by Chad Gradwell to accept the change of lease with Pat & Kari Green. Motion passed unanimously.

A motion was made by Nancy Walker and seconded by Mark Tarle to accept Chief Kier's resignation effective 8/15/19. Motion passed unanimously.

**Solicitor's Report:**

A motion was made by Ashley Stiffy and seconded by Chad Gradwell to pay Solicitor invoices. Motion passed unanimously.

**Engineering Report:** A report was given by the Engineer.

A motion was made by Chad Gradwell and seconded by Mark Tarle to pay Olsen Craft Invoices. Motion passed unanimously.

**Mayor's Report:** A report was given by Mayor Virostek.

**Personnel/HR Committee Report:** John Steele – Chairman

A motion was made by John Steele and seconded by Diane Bradshaw to accept the new borough handbook effective July 1, 2019 pending the final details. Motion passed unanimously.

A motion was made by Ashley Stiffy and seconded by Chad Gradwell to create a part time ordinance officer position. Motion passed unanimously,

A motion was made by Nancy Walker and seconded by John Steele to advertise for full & part time police officers including and ordinance officer. Motion passed unanimously.

A motion was made by Nancy Walker to promote within for a full time police officer. Motion died.

**Secretary/Treasurer Report:**

- Century Insurance Consultants.

A motion was made by John Steele and seconded by Mark Tarle to accept AmTrust's proposal for Workers Compensation Policy through Century Insurance Consultants. Motion passed unanimously.

**Property & Planning Committee Report:** Ashley Stiffy – Chairman

A motion was made by Ashley Stiffy and seconded by Mark Tarle to pay Stewart Garden for the Railroad Avenue Landscaping Improvement Project. Motion passed unanimously.

A motion was made by John Steele and seconded by Nancy Walker to decline the offer to lease Pat & Kari Greens new building. Motion passed unanimously.

A motion was made by John Steele and seconded by Chad Gradwell for the Borough Office to move to the old State Store on N. Warren Avenue pending the lease. Motion passed unanimously.

**Approval of Minutes:** A motion was made by Nancy Walker and seconded by Chad Gradwell to approve the minutes from June 27, 2019. Motion passed unanimously.

**Public Works & Streets Committee Report:** Nancy Walker – Chairman

- To include with outgoing billing: an insert regarding residents maintaining their sidewalks, overgrown landscaping and/or weeds.

**Public Safety & Public Service Committee Report:** Diane Bradshaw – Chairman

**Finance Committee Report:** John Kautz Chairman

***Finance Committee Report***

Approval of items for payment as follows June 25<sup>th</sup> to present:

Garbage Fund – \$7,598.00

General Fund (includes payroll) – \$90,226.87

Liquid Fuels Fund – \$3,940.97

Sewer Fund – \$8,225.57

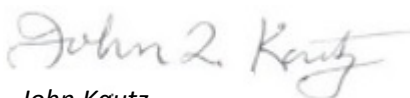
Sewer Separation Fund - \$2,395.03

Parking Fund – \$133.97

**Total – \$112,520.41**

A motion was made by Nancy Walker and seconded by Mark Tarle to pay all bills including payroll. Motion passed unanimously.

At 9:15 PM a motion was made by Ashley Stiffy and seconded by Nancy Walker to adjourn the meeting. Motion passed unanimously.



John Kautz  
Council President



Deanna Shupe  
Borough Secretary/Treasurer