

August 29, 2019
COUNCIL MEETING

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Apollo Borough Municipal building council chambers.

Present: Council members John Kautz, Diane Bradshaw, Ashley Stiffy, John Steele, Mark Tarle and Nancy Walker were present. The Engineer, Solicitor and Secretary/Treasurer were present. Council member Chad Gradwell and Mayor Virostek were absent.

Public Comments:

- The Emergency Operation Coordinator, Mike Mollick, discussion of the Emergency Operations Plan (EOP).
- Cris Kostiuk asking for permission to put a sign up to inform public of the Senior Center location to encourage more participation. Students will be making the sign.
- Jerrilyn Mollick discussed issues with storm water run-off on Terrace Avenue and issue with an uninspected vehicle sitting in front of 209 Terrace. OIC will check out the uninspected vehicle and Public Works currently working on solutions with the engineer to repair water run off problem on Terrace.
- William Astolos complaining of potholes on Woodward damaging his vehicle.
- Becky Kane concerned about someone illegally dumping a washer, dryer and freezer at the top of N. 5th Street.
- Stanley Mathews complaint on receiving sewage bills when there is no sewage on his property.

At 7:38 PM a motion was made by Nancy Walker and seconded by Ashley Stiffy to enter into an executive session to discuss personnel and flood water. Motion passed unanimously.

At 8:29 PM a motion was made by Ashley Stiffy and seconded by Mark Tarle to return to regular session. Motion passed unanimously.

A motion was made by Nancy Walker and seconded by John Steele for a \$.25/hr. increase in pay to part-time public works employee Madison Klingensmith. Motion passed unanimously.

A motion was made by John Steele and seconded by Nancy Walker to promote within to hire a full time officer pending agreement with United Steelworkers. Motion passed unanimously.

A motion was made by John Steele and seconded by Mark Tarle to adopt the Stormwater Management Ordinance. Motion passed unanimously.

Solicitor's Report:

A motion was made by Ashley Stiffy and seconded by Mark Tarle to pay Solicitor invoices. Motion passed unanimously.

Engineering Report: A report was given by the Engineer. PennDot pushed back dates for the bridge project on N. 11th Street to 2021-2022.

A motion was made by John Steele and seconded by Mark Tarle to pay Olsen Craft Invoices. Motion passed unanimously.

Mayor's Report: A written report was given by Mayor Virostek in her absence.

Personnel/HR Committee Report: John Steele – Chairman

- Officer Romagnoli to continue as OIC.

A motion was made by John Steele and seconded by Nancy Walker to adopt addendum to the Employee Handbook. Motion passed unanimously.

A motion was made by Ashley Stiffy and seconded by Nancy Walker to deny Pat & Kari Green's building permit. Motion passed unanimously,

A motion was made by Nancy Walker and seconded by John Steele to advertise for full & part time police officers including and ordinance officer. Motion passed unanimously.

Secretary/Treasurer Report:

- Open bank account from increase on taxes to save for street repairs.
- Recorder for meeting minutes
- QuickBooks Software
- 2020 Dates (meetings, garbage & sewage)

A motion was made by Nancy Walker and seconded by Mark Tarle to purchase a recorder for meetings and research QuickBooks Software options. Motion passed unanimously.

A motion was made by Mark Tarle and seconded by Nancy Walker to approve Council Meeting dates for 2020. Motion passed unanimously.

A motion was made by Ashley Stiffy and seconded by Diane Bradshaw to approve Garbage & Sewage dates for 2020. Motion passed unanimously.

A motion was made by Nancy Walker and seconded by Mark Tarle to open bank account for street repairs. Motion passed unanimously.

Property & Planning Committee Report: Ashley Stiffy – Chairman

- Zoning Officer to review vacancies with property and planning committee.
- Vacancy Ordinance to be reviewed.

Public Works & Streets Committee Report: Nancy Walker – Chairman

- Public Works research cost to tar and chip 9th Street.

Public Safety & Public Service Committee Report: Diane Bradshaw – Chairman

- Review applicants and schedule interviews with OIC.

A motion was made by Ashley Stiffy and seconded by Mark Tarle to schedule Halloween Trick or Treat & Trunk or Treat (in the Plaza) on Saturday, October 26th from 5pm-8pm.

Finance Committee Report: John Kautz Chairman

- Finance Committee to start meeting for 2020 budget.

Finance Committee Report

Approval of items for payment as follows June 25th to present:

Garbage Fund – \$7,598.00

General Fund (includes payroll) – \$62,485.43

Liquid Fuels Fund – \$4,521.46

Sewer Fund – \$5,552.14

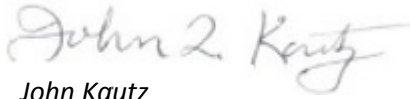
Sewer Separation Fund - \$2,395.03

Parking Fund – \$10,787.28

Total – \$93,339.34

A motion was made by Ashley Stiffy and seconded by Nancy Walker to pay all bills including payroll. Motion passed unanimously.

At 9:24 PM a motion was made by Ashley Stiffy and seconded by Nancy Walker to adjourn the meeting. Motion passed unanimously.



John Kautz
Council President



Deanna Shupe
Borough Secretary/Treasurer