

**November 21, 2019**  
**COUNCIL MEETING**

At 6:00 PM an executive session was called to discuss Real Estate options.

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Kautz at 7:00 PM in the Owens Grove Soldiers and Sailors Hall.

Present: Council members John Kautz, John Steele, Mark Tarle, Nancy Walker and Ashley Stiffy were present. The Engineer, Solicitor and Secretary/Treasurer were present. The Mayor and Council members Chad Gradwell and Diane Bradshaw were absent.

At 7:03 PM a motion was made by John Steele and seconded by Mark Tarle to return to regular session. Motion passed unanimously.

**Public Comments:**

**Solicitor's Report:**

A motion was made by Nancy Walker and seconded by John Steele to pay Solicitor invoices. Motion passed unanimously.

**Engineering Report:** A report was given by our Engineer:

- MS4 – Restoration/Filter suggestions to reduce sediment from storm water run-off.
- First United Church of Christ subdivision plan extension due by November 27<sup>th</sup>. Council has 2 weeks from November 27<sup>th</sup> to grant the extension once the request is submitted.

A motion was made by Ashley Stiffy and seconded by Mark Tarle to conditionally deny the First United Church of Christ subdivision plan if an extension letter is not requested by November 27, 2019. Roll-call vote: Nancy Walker - yes; John Steele - yes; Mark Tarle - yes. John Kautz abstained. Motion passed by majority.

A motion was made by John Steele and seconded by Ashley Stiffy to pay Olsen Craft Invoices. Motion passed unanimously.

**Mayor's Report:** A report was read by the Secretary/Treasurer in the Mayor's absence.

**Secretary/Treasurer Report:**

- Letter of resignation from the Vice President of council.
- Land Bank request response from council for demolition permit fees to be waived and approval to proceed with the demolition of 705 N. Warren Avenue and 807 N. Eleventh Street.
- Fee schedule for 2019 to review for 2020 budget.
- Shank Garbage Contract increase to review for 2020 budget.
- Hoffman Boarding Kennel 2020 Contract Agreement
- Treasurer's Report of Funds.

A motion was made by John Steele and seconded by Mark Tarle to accept the resignation of Diane Bradshaw, V.P. of Council. Motion passed unanimously.

A motion was made by Nancy Walker and seconded by Mark Tarle waive permit fees and to have the Land Bank proceed with demolition of 705 N. Warren Avenue & 807 N. Eleventh Street. Motion passed unanimously.

A motion was made by John Steele and seconded by Nancy Walker to accept Hoffman Kennel Contract/Agreement for 2020. Motion passed unanimously.

**Approval of Minutes:** A motion was made by Mark Tarle and seconded by John Steele to approve the minutes from October 24, 2019. Motion passed unanimously.

A motion was made by Mark Tarle and seconded by Nancy Walker to accept Jennifer Mullens letter of intent for a council seat. Motion passed unanimously.

A motion was made by Nancy Walker and seconded by Mark Tarle to have Linda Steele sit in as an advisor on budget meetings. Roll call vote: Nancy Walker – yes; Ashley Stiffy – yes; Mark Tarle – yes; John Kautz – no; John Steele – abstained. Motion passed.

**Personnel/HR Committee Report:** John Steele – Chairman

**Property & Planning Committee Report:** Ashley Stiffy – Chairman

A motion was made by John Steele and seconded by Nancy Walker to rescind the offer to accept First United Church of Christ as the new Apollo Borough Building. Roll-call vote: Nancy Walker - yes; John Steele - yes; Mark Tarle - yes. John Kautz abstained. Motion passed.

A motion was made by John Steele and seconded by Ashley Stiffy to accept contract/lease for 809 North Warren Avenue. Roll-call vote: Nancy Walker - yes; John Steele - yes; Mark Tarle - yes. John Kautz abstained. Motion passed.

A motion was made by Ashley Stiffy and seconded by John Steele to accept the bank loan terms for 809 North Warren Avenue. Roll-call vote: Nancy Walker - yes; John Steele - yes; Mark Tarle - yes. John Kautz abstained. Motion passed.

A motion was made by Ashley Stiffy and John Steele to sign pre-settlement agreement and lease for 809 North Warren Avenue. Roll-call vote: Nancy Walker - yes; John Steele - yes; Mark Tarle - yes. John Kautz abstained. Motion passed.

A motion was made by Ashley Stiffy and seconded by Mark Tarle to approve ordinance advertisement for purchase of 809 North Warren Avenue. Roll-call vote: Nancy Walker - yes; John Steele - yes; Mark Tarle - yes. John Kautz abstained. Motion passed.

**Public Works & Streets Committee Report:** Nancy Walker - Chairman

Christmas Snowflake lights were checked to make sure they work and will be put up soon.  
Computer purchased for Public Works.

**Public Safety & Public Service Committee Report:** Diane Bradshaw – Chairman - absent

**Finance Committee Report:** John Kautz – Chairman

Appointed volunteers: John Steele and Nancy Walker to be signers for First Commonwealth Bank and Apollo Borough business due to upcoming reorganizational meeting and open council seat.

***Finance Committee Report***

Approval of items for payment as follows (10/18/19 to 11/18/19):

Garbage Fund – \$8,102.05

General Fund (includes payroll) – \$76,479.86

Liquid Fuels Fund – \$4,150.94

Sewer Fund – \$7,947.17

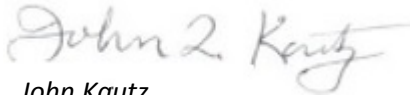
Sewer Separation Fund - \$2,395.03

Parking Fund – \$8,709.07

**Total – \$107,784.12**

A motion was made by Nancy Walker and seconded by Mark Tarle to pay all bills including payroll. Motion passed unanimously.

At 8:10 PM a motion was made by Nancy Walker and seconded by Mark Tarle to adjourn the meeting. Motion passed unanimously.



*John Kautz*  
*Council President*



*Deanna Shupe*  
*Borough Secretary/Treasurer*