

**May 28, 2020**  
**Apollo Borough Council Meeting**

Following the Pledge of Allegiance and a brief invocation, the Apollo Borough council meeting was called to order by Council President John Steele at 7:00 PM on gotomeeting.com due to the COVID-19 stay-at-home mandate.

Present: Council members John Steele, Mark Tarle, Jennifer Mullins, and Patrick Zelonka were present. The Engineer, Solicitor, Mayor and Secretary/Treasurer were present. Council member Chad Gradwell was absent.

At 7:01 PM a motion was made by Jennifer Mullins and seconded by Mark Tarle to come out of executive session. Motion passed unanimously.

**Public Comments:**

Mike Mollick questioned if the property that was deeded to A.J. Tire was advertised when it was sold. The engineer explained that when the borough acquired the riverfront property it became known that there was a discrepancy on the deed showing the property line going through a structure. The borough council decided to have that piece of property subdivided in order to avoid legal fees to determine who owned the property. Also any costs and fees incurred would be the responsibility of the person getting the land.

**Approval of Minutes:** A motion was made by Patrick Zelonka and seconded by Mark Tarle to approve the minutes from April 23, 2020 council meeting. Motion passed unanimously.

A motion was made by Jennifer Mullins and seconded by Patrick Zelonka to accept the letters of interests by Craig Williams and Kristina Fox for the 2 open seats on council. Roll Call Vote: John Steele – yes; Patrick Zelonka – yes; Jennifer Mullins – yes; Mark Tarle – yes. Motion passed unanimously.

Welcome new council members Craig Williams and Kristina Fox who were present at the virtual meeting.

The new council members will be sworn in by the Mayor at the beginning of next week in the borough building.

**Old Business:**

The selling of 2 Kimber 1911 handguns are to be sold to police officers David Romagnoli and Ronald Baustert for \$650 each. The officers agreed to pay for the \$650 through wage deductions.

The deed to the Steele property was never completed. It was to be updated by the solicitor then signed and sealed by council. Once completed, it should be given to John Steele to have it recorded at the court house.

A motion was made by Mark Tarle and seconded by Patrick Zelonka to have the deed delivered to be recorded. Roll call vote: John Steele – abstained; Mark Tarle – yes; Patrick Zelonka – yes; Jennifer Mullins – yes. Motion passed by majority.

A motion was made by Patrick Zelonka and seconded by Jennifer Mullins to accept the change of insurance companies from H.A. Thompson to Century Insurance Consultants. Motion passed unanimously.

**Solicitor's Report:**

A motion was made by Patrick Zelonka and seconded by Mark Tarle to pay the solicitor invoices for May in the amount of \$5,174.00. Motion passed unanimously.

**Engineering Report:** A report was given by our Engineer.

A motion was made by Mark Tarle and seconded by Jennifer Mullins to pay Olsen Craft Invoices for May in the amount of \$1,875. Motion passed unanimously.

**Secretary/Treasurer Report:**

- American Legion Reschedule Poppy Day to June 12th
- Handicapped Renewal Forms
- Treasurer's Report of Funds for May

A motion was made by Mark Tarle and seconded by Jennifer Mullins to send Handicapped Renewal Forms out once a year starting January 1, 2022. Motion passed unanimously.

**Mayor's Report:** A report was given by Mayor Virostek.

Leonard Miller scholarship award will be presented to the winner on May 29<sup>th</sup> at 12 p.m.

**Personnel/HR Committee Report:** John Steele – Chair

**Public Works & Streets Committee Report:** Mark Tarle - Chair

Public Works cut the grass that was obstructing view on the corner of 1<sup>st</sup> and N. Pennsylvania Avenue.

Salt shed has been put on hold due to budgetary reasons.

PennDot is not taking care of the debris on N. Warren Avenue. Solicitor was asked for help with possibly finding a contact to discuss this issue.

**Public Safety & Public Service Committee Report:** Mark Tarle – Chair

Police car Crown Victoria to be taken to the Ford garage to check on minor issue with steering.

A motion was made by Mark Tarle and seconded by Jennifer Mullins to take the Crown Victoria to the Ford Garage to check the steering. Motion passed unanimously.

A motion was made by Mark Tarle and seconded by Patrick Zelonka to pay for the new contract for the police department tasers. Motion passed unanimously.

**Property & Planning Committee Report:** Mark Tarle – Chair

Fencing for separation of Riverfront Property and lot next to 900 N. Warren Avenue was estimated at \$13,000.

Advertisement for fencing bids will need to be placed.

**Public Relations/Citizens Advisory Committee Report:** Jennifer Mullins – Chair

Original plans for all of the upcoming events have been disintegrating due to COVID-19 but recent modifications to Wheel Good Wednesdays has been a wonderful success. Instead of having one Wednesday a month for the food trucks, it was decided to scale it back to smaller weekly events. The food vendors and the town are giving positive feedback on the event and also keeping in mind the social distancing rules. Only one minor issue was voiced concerning customers parking in the lot and blocking access to Stanford's warehouse which St. Vincent DePaul uses for storage. The problem was easily solved by Public Works setting up a few barriers in the lot.

Apollo Borough Historical Society put out a brief survey on Face Book asking if people wanted to continue with the weekly food trucks or try the monthly forum. The majority were interested in keeping the weekly event with fewer vendors rather than having more vendors on a monthly basis.

Although vendors were not charged a fee, they have been asked to consider giving donations to Apollo Borough and/or Apollo Borough Historical Society. We should see donations coming in within the next couple weeks.

**Finance Committee Report:** John Steele – Chair

Computer updates are needed for the Borough Office and Police Department.

Borough Office and Police Department to present a comprehensive list of what will be needed for the upgrades.

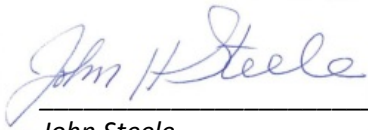
**Finance Committee Report**

Approval of items for payment as follows (4/17/2020 to 5/26/2020):

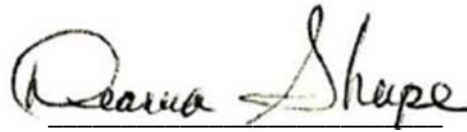
Garbage Fund – \$281.90  
General Fund (includes payroll) – \$36,420.92  
Liquid Fuels Fund – \$4,091.82  
Sewer Fund – \$13,587.45  
Sewer Separation Fund - \$2,395.03  
Parking Fund – \$207.42  
**Total – \$56,564.54**

A motion was made by Jennifer Mullins and seconded by Mark Tarle to pay all bills including payroll. Motion passed unanimously.

At 7:57 PM a motion was made by Jennifer Mullins and seconded by Mark Tarle to adjourn the meeting. Motion passed unanimously.



John Steele  
Council President



Deanna Shupe  
Borough Secretary/Treasurer